

Menlo Elementary School

**Parent and family Engagement Policy
and Plan for Shared Student Success.**

2019-2020 School Year

Menlo Elementary School

Paula Buice, Principal

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(706) 862-2323

Plan Revised April 20th, 2019

What is Title 1?

Menlo Elementary is identified as a Title 1 school as part of the Every Student Succeeds Act (ESSA). Title 1 is designed to support State and local school reform efforts tied to the challenging State academic standards to improve teaching and learning for students. Title 1 programs must be based on effective means of improving student achievement and include strategies to support family engagement. All Title 1 schools must jointly develop with parents and family members a written parent and family engagement policy.

School Plan for Shared Student Achievement What is it?



This is a plan that describes how Menlo Elementary will provide opportunities to improve family engagement to support student learning. Menlo Elementary values the contributions and improvement of parents and family members to establish an equal partnership for the common goal of improving student achievement. This plan describes the different ways that Menlo Elementary will support family engagement and how parents can help plan and participate in activities and events to promote student learning at school and at home.

How is it revised?

Menlo Elementary School invited all parents to attend our annual School Forum last spring to review and revise this parental engagement policy, as well as the school wide plan, our school-parent compact, and the family engagement budget. Additionally, parent input and comments regarding this plan are welcome during the school year through an online form. The plan is posted on our school web site for parents to view and submit feedback throughout the year. All parent feedback received during the year will be used to revise the plan for the next school year. We also distribute an annual survey online to ask parents for their suggestions on the plan and the use of funds for parental engagement. Parents and family members can also give feedback during several parent meetings and activities during the school year. annual.

Who is it for?

All students participating in the Title 1, Party A program, and their families are encouraged and invited to fully participate in the opportunities described in this plan. Menlo Elementary will provide full opportunity for the participation of parents and family members with limited English, with disabilities, and of migratory children.

Where is it available ?

At the beginning of the year, the plan is included in the student handbook that is given to all students. As a reminder, we will email the plan to all parents in August before the scheduled Open House event. The plan will also be posted on the school website and social media. Parents can also retrieve a copy of the plan in the Parent Resource Center at CCSC, or in the front office of Menlo Elementary.

2019-2020 District Goals

All schools in the district will increase their score by 3 percent or above the previous year as measured by the College and Career Readiness Performance Index (CCRPI).

2019-2020 School Goals

On the 2018 CCRPI report, Menlo Elementary School will increase the CCRPI performance indicator in reading and mathematics by 3 percent.

The focus for reading is:

K: Phonics, Sight Word Recognition, and Guided Reading
1-5: Improving Lexile Levels through Guided Reading Groups
6-8: Improving Lexile Levels through reading

The focus for math is:

K-6: Number Sense and Geometry
7-8: Rational Numbers and Functions

School Parent Compacts

As part of this plan, Menlo Elementary and our families will develop a school-parent compact, which is an agreement that parents, teachers, and students will develop that explains how parents and teachers will work together to make sure all our students reach grade-level standards.

The compacts will be reviewed and updated annually based on feedback from parents, students, and teachers from surveys taken. The school-parent compact also are shared with parents during parent-teacher conferences and kept with each child's teacher if parents need another copy.

Let's Get Together!

Menlo Elementary will host the following events to build the capacity for strong family engagement to support a partnership among the school, parents, and the community to improve student academic achievement.

July- Middle School Transition and Kindergarten Transition

August- Meet and Greet , Annual Title 1 Meetings-

September- Grandparent Ice cream social and Open House "Taste of Curriculum".. Enjoy tasty snacks and learning about the curriculum standards for each grade level.

(Teachers give out snack's and curriculum)

October-Family Math Night. Glow Run- to support wellness school goals this will allow parents, students and community members to experience a fun run through the community at night!

November- Veterans Day Program, Parent Engagement Month, National Parent Day , Kindergarten Thanksgiving Breakfast and Play, Thanksgiving Lunch for grades 4-8

December-Christmas Parent and Student Luncheon grades K-3rd

January- Technology Talk: catch up with the latest resources to help support your child's learning. (Google Classroom)

February-Parent Leadership: Spaghetti Dinner and Family Science Night

March-Family Social Studies Night Night at the Museum , GMAS Parent Prep Rally, Community Care Collaboration

APRIL- Parent School Forum:

The school Forum is for parents to participate in roundtable discussions with the principal and staff regarding the school wide plan, parental involvement policy, school-parent compacts and the parental involvement budget.

May- Awards Night, Field Day, 8th Grade Graduation, Kindergarten Graduation.

Parent Resource Center

Come visit the Parent Resource Center to view materials , and activities to use at home with your child. Computers are available for parents to explore the Parent Portal and educational resources.

***Monday-Friday, 7:30am-5:30pm
290 Maple Drive, Summerville, Ga 30747***

Parent and Family Engagement

Menlo Elementary believes that family engagement means the participation of parents and family members in regular two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- That parents play an integral role in assisting their child's learning.
- That parents are encouraged to be actively involved in their child's education at school.
- That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.

Menlo Elementary is committed to helping our parents and families attend the family activities listed in this policy. Please call or email us if you need assistance with child care or transportation in order to participate in our programs.

*Paula Buice
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Menlo Elementary is Branching Out!

Menlo Elementary will take the following measures to promote and support parents and family members as an important foundation of the school in order to strengthen the school and reach our school goals. We will:

- Ensure that all information related to school and parent programs, meetings, and other activities is published in both English and Spanish, posted on the school Website.
- Provide trainings for staff through the use of data teams, grade-level meetings, and committee meetings on strategies to improve communication with parents and ideas to increase family engagement with reading and math activities for our students outside of the classroom. Staff will also share best practices during regularly scheduled faculty meetings.
- Partner with early childhood programs, middle and high schools, college and career ready resources or organizations, parent resource centers, or other programs (as applicable) to help prepare parents and their children for successful school transitioning.
- Share information in English and Spanish on the school blog and in the school newsletter for parents to understand the school's academic standards and assessments as well as the ways parents can monitor their child's progress and work with educators.
- Communicate with all families and the community on a regular basis regarding schoolwide events and activities, through phone messages, social media, and flyers.
- Work with our parents to develop relevant trainings and helpful presentations to educate our staff on the importance of parent engagement and how to support student learning.
- Provide necessary materials and handouts for parents at conferences, meetings, and activities to help parents work with their child to improve their child's achievement.
- Use our partners in Education and School-Community Team to improve awareness of the activities and events listed in the school parent and family engagement policy.
- Collect feedback from parents and family members at all events, place input card around the building and post suggestion form on the school website in order to respond to parents request for additional support for parental engagement activities.



Parent and Family Engagement Standards

Menlo Elementary and our parents have adopted the PTO Standards for Family-School Partnerships as the school's model in engaging parents, students, and the community. These standards are:

1. Welcoming All Families
2. Communicating Effectively
3. Supporting Student Success
4. Speaking Up for Every Child
5. Sharing Power
6. Collaborating with Community



School Community Team

Menlo Elementary invites all parents to join the School Community Team to share ideas and ways to involve other parents and family members to build partnerships with school, families, and the community. The team will meet four times during the school year, but parents and family members can also submit their ideas or suggestions at any school activities and meetings, as well as through our parent surveys and website. If you would like to learn more about the School Community Team, please contact the principal at (706)862-2323 or complete the interest form and leave it in the Main Office.

School Community Team

- a) _____ Yes, I am interested and wish to join the School Community Team.
- b) _____ Please contact me so I can learn more joining the School Community Team.
- c) _____ Please send me notifications about future meetings and updates.

Name: _____

Child's Name and Grade: _____

Address: _____

Phone Number: _____

Email address: _____

Share Your Thoughts

We want to hear from you. If you have any suggestions or if there is any part of this plan that you feel is not satisfactory with the students and the school's goals for academic achievement, please provide us with your comments in the space provided and leave this form in the Main office:

Name: (optional) _____

Telephone Number: (optional) _____
